

**MINUTES OF THE SPECIAL MEETING OF COUNCIL OF THE RURAL MUNICIPALITY OF ORKNEY NO. 244,  
HELD AT 137 GEORGE AVENUE, COLLACOT SUBDIVISION, R.M. OF ORKNEY No. 244, DUE TO THE  
CORONAVIRUS, THURSDAY, JUNE 11, 2020**

**COUNCIL**

**ATTENDANCE:** Reeve: Randy Trost  
Councillors: Division 1 Joseph Zarowny (Deputy Reeve)  
Division 2 Trevor Protz  
Division 3 Dale Hackman  
Division 4 Shirley Cole  
Division 5 Vern Effa  
Division 6 Robert Kriger

**STAFF PRESENT:** C.A.O: Clinton Mauthe  
Office Admin: Bridgette MacDonald  
Office Assist. Meagan Sherring-Reese

**GUESTS:** None

**CALL TO ORDER:** A quorum being present, Randy Trost, Reeve, called the meeting to order at 8:06 a.m.

**MINUTES:**  
**102-20** **Zarowny:** "That the Council approves the minutes from the May 14, 2020 Regular Meeting of Council and the June 1, 2020 Special Meeting of Council as presented, distributed and read."

**CARRIED**

**REPORTS:**  
**103-20** **Hackman:** "That the Council acknowledges the Division reports as given verbally by each member of Council."

**CARRIED**

**UNFINISHED BUSINESS:**  
**ENGINEERING:**  
**104-20** **Cole:** "That the Council authorizes hiring Walker Engineering for the Engineering, permits, and tendering of the bridge to culverts project for Division 4 located north of the NE 22-27-04-W2 and furthermore, that the engineering and tendering of the bridge to culvert replacement must be completed in the 2020 year."

**CARRIED**

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**REGULAR MEETING OF COUNCIL  
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**POLICY:  
105-20**

**Protz:** “That, in conjunction with the Harassment Policy, Council appoints the Bylaw Enforcement Officer contracted with the Canadian Corps of Commissionaires South Saskatchewan Division to complete harassment investigations and furthermore; that D.W. be contracted as the individual third party to receive harassment complaints at a rate of \$30.00 per hour plus expenses to be invoiced.”

**CARRIED**

**FINANCIALS:  
106-20**

**Effa:** “That the Council approves the Interim Statement of Financial Activities for the month ending May 2020 and the Bank Reconciliation for the month of May 2020 as presented, distributed, discussed and attached hereto and furthermore, that the Council approve of renewing the Municipalities revolving line of credit held with the Cornerstone Credit Union.”

**CARRIED**

**DEVELOP'T:  
107-20**

**Cole:** “That the Council acknowledge the Development Report as received from the C.A.O. with the issuance of two Building Permits for the month of May 2020, one permit currently issued but placed on hold.”

**CARRIED**

**ACCOUNTS:  
108-20**

**Kruger:** “That the Council approves the list of accounts for payment as follows:  
Cheque numbers 10268 – 10292 totalling \$79,354.13,  
E.F.T. payment numbers 132 – 142 totalling \$5,747.60,  
Internet payment numbers 302 – 318 totalling \$42,250.91  
and Regular Payroll totalling \$28,211.49,  
as distributed, discussed, and attached hereto.”

**CARRIED**

**BYLAWS:  
109-20**

**Zarowny:** “That the Council approves that Bylaw No. 7-2013, being a Bylaw for a Base Tax on Willowbrook, Bylaw No. 7-2017 being a Bylaw for Tax Incentives and Penalties, Bylaw 11-2017 being a Bylaw for Minimum Tax on Residential and Commercial Properties, and Bylaw No. 12-2017, being a Bylaw to establish a Mill Rate and Factors all remain in effect with no changes.”

**CARRIED**

**REGULAR MEETING OF COUNCIL  
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**BYLAW No. 3-  
2020:  
110-20**

**Hackman:** “That the Council approves of Bylaw No. 3-2020, being a Bylaw to Authorize a Special Tax for Solid Waste Collection and Disposal in the Collacott and Pleasant Heights Subdivisions, be given a first reading at this meeting.”

Joseph Zarowny, Division 1 Councillor, requested a recorded vote.

Randy Trost, Reeve: Yes  
Joseph Zarowny, Division 1: No  
Trevor Protz, Division 2: Yes  
Dale Hackman, Division 3: Yes  
Shirley Cole, Division 4: Yes  
Vern Effa, Division 5: Yes  
Robert Kriger, Division 6: Yes

**CARRIED**

**111-20**

**Protz:** “That the Council approves of Bylaw No. 3-2020, being a Bylaw to Authorize a Special Tax for Solid Waste Collection and Disposal in the Collacott and Pleasant Heights Subdivisions, be given a second reading at this meeting.”

Joseph Zarowny, Division 1 Councillor, requested a recorded vote.

Randy Trost, Reeve: Yes  
Joseph Zarowny, Division 1: No  
Trevor Protz, Division 2: Yes  
Dale Hackman, Division 3: Yes  
Shirley Cole, Division 4: Yes  
Vern Effa, Division 5: Yes  
Robert Kriger, Division 6: Yes

**CARRIED**

**REGULAR MEETING OF COUNCIL  
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**112-20**

**Effa:**

“That the Council approves of Bylaw No. 3-2020, being a Bylaw to Authorize a Special Tax for Solid Waste Collection and Disposal in the Collacott and Pleasant Heights Subdivisions, be given three readings at this meeting.”

Joseph Zarowny, Division 1 Councillor, requested a recorded vote noting that the resolution must be carried unanimously.

Randy Trost, Reeve: Yes  
Joseph Zarowny, Division 1: No  
Trevor Protz, Division 2: Yes  
Dale Hackman, Division 3: Yes  
Shirley Cole, Division 4: Yes  
Vern Effa, Division 5: Yes  
Robert Kriger, Division 6: Yes

**DEFEATED**

**BYLAW No. 4-  
2020:**

**113-20**

**Cole:**

“That the Council approves of Bylaw No. 4-2020, being a Bylaw to Authorize a Special Tax Fire Suppression and Rescue Services for Properties within Five Road Miles of the City of Yorkton Fire Hall, be given a first reading at this meeting.”

Joseph Zarowny, Division 1 Councillor, requested a recorded vote.

Randy Trost, Reeve: Yes  
Joseph Zarowny, Division 1: No  
Trevor Protz, Division 2: No  
Dale Hackman, Division 3: Yes  
Shirley Cole, Division 4: Yes  
Vern Effa, Division 5: Yes  
Robert Kriger, Division 6: Yes

**CARRIED**

**REGULAR MEETING OF COUNCIL  
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**114-20**            **Kruger:**        “That the Council approves of Bylaw No. 4-2020, being a Bylaw to Authorize a Special Tax Fire Suppression and Rescue Services for Properties within Five Road Miles of the City of Yorkton Fire Hall, be given a second reading at this meeting.”

Joseph Zarowny, Division 1 Councillor, requested a recorded vote.

Randy Trost, Reeve: Yes  
Joseph Zarowny, Division 1: No  
Trevor Protz, Division 2: No  
Dale Hackman, Division 3: Yes  
Shirley Cole, Division 4: Yes  
Vern Effa, Division 5: Yes  
Robert Kriger, Division 6: Yes

**CARRIED**

**115-20**            **Hackman:**      “That the Council approves of Bylaw No. 4-2020, being a Bylaw to Authorize a Special Tax Fire Suppression and Rescue Services for Properties within Five Road Miles of the City of Yorkton Fire Hall, be given three readings at this meeting.”

Joseph Zarowny, Division 1 Councillor, requested a recorded vote noting that the resolution must be carried unanimously.

Randy Trost, Reeve: Yes  
Joseph Zarowny, Division 1: No  
Trevor Protz, Division 2: No  
Dale Hackman, Division 3: Yes  
Shirley Cole, Division 4: Yes  
Vern Effa, Division 5: Yes  
Robert Kriger, Division 6: Yes

**DEFEATED**

**BYLAW No. 5-  
2020:**

**116-20**            **Zarowny:**      “That the Council approves of Bylaw No. 5-2020, being a Bylaw to Provide for Entering Into an Agreement Respecting the Lease of Municipal Land, be given a first reading at this meeting.”

**CARRIED**

**REGULAR MEETING OF COUNCIL  
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**117-20**            **Hackman:**    “That the Council approves of Bylaw No. 5-2020, being a Bylaw to Provide for Entering Into an Agreement Respecting the Lease of Municipal Land, be given a second reading at this meeting.”

**CARRIED**

**118-20**            **Protz:**            “That the Council approves of Bylaw No. 5-2020, being a Bylaw to Provide for Entering Into an Agreement Respecting the Lease of Municipal Land, be given three readings at this meeting.”

**UNANIMOUSLY CARRIED**

**119-20**            **Effa:**              “That the Council approves of Bylaw No. 5-2020, being a Bylaw to Provide for Entering Into an Agreement Respecting the Lease of Municipal Land, be given a third reading and adopted.”

**CARRIED**

**BYLAW No. 6-2020:**

**120-20**            **Trost:**            “That the Council approves of Bylaw No. 6-2020, being a Bylaw to Enter Into an Agreement With the Town of Springside For Fire Protection Services, be tabled until the July 9, 2020 Regular Meeting of Council in order to provide time for Council to gather more information at the Springside Fire Department meeting to be held on Thursday, June 11, 2020.

**CARRIED**

**NEW  
BUSINESS:  
MEETING:**

**121-20**            **Zarowny:**        “That the Council approves the next Regular Meeting of Council to be held Thursday, July 9, 2020 at 8:00 a.m., 137 George Avenue, Collacott subdivision, R.M. of Orkney No. 244, due to the coronavirus restrictions.”

**CARRIED**

**SEASONAL  
EMPLOYEE:  
122-20**

**Hackman:**        “That, further to resolution 099-20, from the June 1, 2020 Special Meeting of Council, the Council ratifies hiring D.F. for the position as the Permanent Full-Time Seasonal Personnel with a start date of Tuesday, June 16, 2020.”

**CARRIED**

**REGULAR MEETING OF COUNCIL  
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**CEMETARY  
PAYMENT:  
123-20**

**Protz:** “That Council approves of annually paying up to \$500.00 per cemetery to maintain the public non-commercial cemeteries within the Municipality payable as either an invoiced amount from a contractor to complete the annual maintenance, or as a donation request for the cemeteries that are currently being maintained by another entity and furthermore; any payments will be made after an inspection of maintenance of the cemetery property; and furthermore that Council commence with the restoration of any public non-commercial cemeteries that require doing so.”

**CARRIED**

**SUBDIVISON:  
124-20**

**Effa:** “That the Council recommends the approval, with no conditions, of the proposed one residential and agricultural subdivisions on the NE 01-27-04-W2, Ext. 17, as per the information received from the Ministry of Government Relations, Community Planning, File number R0254-20R on April 22, 2020 and in conjunction with the clarified information received from Altus Group on June 5, 2020, as the application is in conjunction with Bylaw No. 4-2015; the Zoning Bylaw, section 7.5 Subdivision and Site Regulations and furthermore; that Council approves cash-in-lieu of municipal reserve.”

**CARRIED**

**MEEP:  
125-20**

**Cole:** “That the Council approves of applying for the Municipal Economic Enhancement Program Grant, for the work to be completed in Division 4 for the bridge to culvert replacement located north of the NE 22-27-04-W2 with an estimated cost of \$800,000.00 thereby authorizing Randy Trost, Reeve, to sign the Funding Agreement on behalf of the R.M. Council.”

**CARRIED**

**BUDGET:  
126-20**

**Kruger:** “That the Council approves of adjusting the 2020 approved budgeted to record the Municipal Economic Enhancement Program Grant funds with the transfer from reserves account to be decreased by the grant amount (\$269,490) as revised and attached hereto.

**CARRIED**

**REGULAR MEETING OF COUNCIL  
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**ASSET  
MANAGEMENT:  
127-20**

**Hackman:** “That the Council approves of contracting Scott Golding, Gold Standard Engineering, to complete condition assessments for furthering the R.M.’s asset management plan for a cost of \$21,243.00 (plus applicable taxes) duties being specifically:  
Geospatial Data Collection for Fixed Assets,  
Asset Condition Evaluation, and  
Prioritization of Renewal Options  
thereby authorizing the Reeve and Administrator to sign the Consulting Services Agreement on behalf of the Council.”

**CARRIED**

**FCM  
FUNDING:  
128-20**

**Protz:** “That Council authorizes Administration to apply for the grant opportunity from the Federation of Canadian Municipalities’ Municipal Asset Management Program for the Asset Condition Assessments Projects with a commitment of the cost for this project of \$21,500.00 and a further commitment of conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities’ Municipal Asset Management Program to advance our asset management program:  
Geospatial Data Collection for Fixed Assets,  
Asset Condition Evaluation, and  
Prioritization of Renewal Options.”

**CARRIED**

**CHANNEL  
CLEARING:  
129-20**

**Effa** “That the Council approves of applying for the 2020/2021 Channel Clearing Program offered through the Water Security Agency and authorizes Administration to complete the applications.”

**CARRIED**

**POLICIES:  
130-20**

**Protz:** “That the Council approves the Outside Employee Re-Imbursement Policy as prepared by the Policy Committee, and as distributed, read and attached hereto.”

**CARRIED**



**REGULAR MEETING OF COUNCIL  
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**131-20**            **Effa:**            “That the Council approves the Outside Employee Holiday Scheduling Policy as prepared by the Policy Committee, and as presented, distributed, read and attached hereto.”

**CARRIED**

**GRADER:  
132-20**            **Cole:**            “That the Council authorizes the Chief Administrative Officer to obtain estimates, for Council to review, from various companies for consideration in purchasing a new grader to replace the Volvo grader.”

**CARRIED**

**OFFICE:  
133-20**            **Kruger:**        “That the Council approves of re-opening the R.M. Office to the public and Council with the required restrictions, as per the Saskatchewan Ministry of Health orders to be effective Monday June 15, 2020.”

**CARRIED**

**CULVERT:  
134-20**            **Cole:**            “That Council approves of providing a 400 m x 8 m culvert to the R.M. of Wallace No. 243, at no cost in assistance with the R.M. of Wallace No. 243 being responsible for the construction work to correct the approaches installed on township road 271, north of NE 1-27-04-W2.”

**CARRIED**

**BOUNDARY:  
135-20**            **Zarowny:**      “That the Council approves Administration to inquire with Government Relations, about the process and requirements that would be required should the R.M. consider discussing altering the municipal divisional boundaries to be more reflective of population locations.”

Joseph Zarowny, Division 1 Councillor, requested a recorded vote.

Randy Trost, Reeve: Yes  
Joseph Zarowny, Division 1: Yes  
Trevor Protz, Division 2: No  
Dale Hackman, Division 3: No  
Shirley Cole, Division 4: No  
Vern Effa, Division 5: No  
Robert Kriger, Division 6: No

**DEFEATED**

**PUBLIC  
MEETING:**

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**136-20**            **Trost:**            “That Council will table the discussion of holding a public meeting until the Minister of Health Orders would allow for a public meeting, in accordance with the order set due to the corona virus restrictions.”

**CARRIED**

**BYLAW No. 7-  
2019:  
137-20**

**Zarowny:**            “That the Council approves of adding to the July 9, 2020 Regular Meeting of Council Agenda: a review of Bylaw No. 7-2019, being a Bylaw to Prohibit the Running at Large of Dogs.”

**Carried**

**WAGES:  
138-20**

**Trost:**            “That the Council approves of agreeing to review the wage currently being paid to R.B. once he has completed three months as a grader operator, to be in accordance with his change of position.”

**CARRIED**

**CONVENT’N:  
139-20**

**Zarowny:**            “That the Council approve that all Division Councillors be authorized to attend one SARM convention annually.”

Joseph Zarowny, Division 1 Councillor, requested a recorded vote.

Randy Trost, Reeve: No  
Joseph Zarowny, Division 1: Yes  
Trevor Protz, Division 2: No  
Dale Hackman, Division 3: Yes  
Shirley Cole, Division 4: No  
Vern Effa, Division 5: No  
Robert Kriger, Division 6: Abstained

**DEFEATED**

**SAND  
SEALING:  
140-20**

**Zarowny:**            “That the Council approves of obtaining prices from Federowich Construction Ltd., Potzus Paving and Road Maintenance Ltd., and Mr. Soke for consideration of sand sealing the portion of range road 241 that is paved and owned by the R.M.”

**CARRIED**

**REGULAR MEETING OF COUNCIL  
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**WATER  
REPORT:  
141-20**

**Cole:** “That the Council accepts the Willowbrook Water Sample Environmental Services Analysis Reports – Final dated May 2020, and the Willowbrook Water Monthly Reports for the month of May, 2020 and that they be filed.”

**CARRIED**

**CORRESP:  
142-20**

**Kruger:** “That the Council acknowledges the correspondence as received:  
a. SARM Weekly Reports – Emailed  
b. Minister of Highways – Spring Road Restrictions Orders – Emailed  
c. SARM – Saskatchewan Health Authority Weekly Update – Emailed  
d. Ariel Spraying Information and Request for Information – Emailed  
e. RCMP CTSS SE Commander Quarterly Update – Emailed  
f. University of Saskatchewan – Ag. Health and Safety Network – Emailed  
g. Springside Fire Department – Rapid Response Information and Request - Emailed

**CARRIED**

**ADJOURN:  
143-20**

**Trost:** “That this Meeting of Council be adjourned at 12:33 p.m.”

**CARRIED**