

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE RURAL MUNICIPALITY OF ORKNEY No. 244,  
HELD IN THE COUNCIL CHAMBERS, LOCATED AT THE MUNICIPAL OFFICE, 26 – FIFTH AVENUE NORTH,  
YORKTON, SK THURSDAY, DECEMBER 12, 2019**

**COUNCIL PRESENT:** Reeve: Randy Trost  
Councillors: Division 1 Joseph Zarowny  
Division 2 Trevor Protz  
Division 3 Dale Hackman  
Division 4 Shirley Cole  
Division 5 Vern Effa (Deputy Reeve)  
Division 6 Robert Kriger

**STAFF PRESENT:** C.A.O: Clinton Mauthe  
Office Admin: Bridgette MacDonald

**GUESTS:** None

**CALL TO ORDER:** A quorum being present Randy Trost, Reeve, called the meeting to order at 7:58 a.m.

**MINUTES:**  
**266-19** **Effa:** “That the Council approves the minutes of the November 7, 2019 Regular Meeting of Council as presented, distributed and read.”

**CARRIED**

**REQUEST TO HAUL MATERIAL:**  
**267-19** **Zarowny:** “That the request received from R. L to haul sand and/or debris from the Commercial Wash Station located on PT NW 25-25-04-W2, Parcel B, Plan 101882640, City of Yorkton, to PT SW 23-25-04-W2, Parcel A, Plan 88Y06202 is denied due to environmental concerns.”

**CARRIED**

**GRAVEL:**  
**268-19** **Protz:** “That the Council authorizes proceeding with the stripping and future crushing of approximately 20,000 yards of gravel from the NE 15-25-06-W2, as per the gravel agreement, authorized from resolution 038-19, with the stripped gravel to be stockpiled on the NE 15-25-06-W2 at no additional charge, in mutual agreement with the R.M. and the land owner.”

**CARRIED**

**GRAVEL:**  
**269-19** **Hackman:** “That the Council authorizes purchasing approximately 2,980 yards of gravel from T & H Trucking Ltd. to be stock piled on SW 06-27-06-W2 in addition to the existing gravel agreement.”

**CARRIED**

**SITE MAINT-  
ANANCE:**

**270-19**      **Protz:**      “That the Council authorizes Administration to serve written notice to the land owners of PT SE 06-26-05-W2, Parcel A, Plan 101741420, that the site is required to be re-fenced and hazards corrected within a timely manner.”

**CARRIED**

**REPORTS:  
271-19**

**Cole:**      “That the Council acknowledges the Division reports as given verbally by each member.”

**CARRIED**

**FINANCIALS:  
272-19**

**Zarowny:**      “That the Council approves the Interim Statement of Financial Activities for the month ending November 2019 and the Bank Reconciliation for the month of November 2019 as presented, distributed, discussed and attached hereto.”

**CARRIED**

**DEVELOPM'T:  
273-19**

**Kruger:**      “That the Council acknowledge the Development Report as received from the C.A.O. with the issuance of one Building Permit for the month of November, 2019 and a summary of the 2019 Building Permits issued to-date and that it be filed.”

**CARRIED**

**FIDELITY  
BOND:  
274-19**

**Effa:**      “That the Council authorizes the 2020 renewal of the Fidelity Bond at the same rates as 2019.”

**CARRIED**

**ACCOUNTS:  
275-19**

**Protz:**      “That the Council approves the list of accounts for payment as follows:  
Cheque numbers 10054 – 10097 totalling \$314,052.73  
E.F.T. payment numbers 22 - 46 totalling \$52,708.58,  
Internet payment numbers 202 – 218 totalling \$80,003.62  
and Regular Payroll totalling \$30,806.02  
as distributed, discussed, and attached hereto.”

**CARRIED**

**NEW  
BUSINESS:  
MEETING:  
276-19**

**Effa:**      “That the Council approves the next Regular Meeting of Council to be held Thursday, January 16, 2019 at 8:00 a.m., in the Council Chambers, 26 Fifth Avenue North, Yorkton, Sk.”

**CARRIED**

**RIRG GRANT:  
277-19**

**Protz:** "That the Council authorizes Administration to apply for the Rural Integrated Roads for Growth Grant Program to replace the bridge located on S SE 27-27-04-W2 with culverts."

**CARRIED**

**MUNICIPAL  
REVENUE  
SHARING  
GRANT:  
278-19**

**Hackman:** "That the Council of the Rural Municipality of Orkney No. 244 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:  
Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;  
In good standing with respect to the reporting and remittance of Educational Property Taxes;  
Adoption of a Council Procedures Bylaw;  
Adoption of an Employee Code of Conduct; and  
All members of Council have filed and annually updated their Public Disclosure Statements, as required, and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations."

**CARRIED**

**SUBDIVISION  
APPLICATION:  
279-19**

**Cole:** "That the Council recommends the approval of the proposed residential subdivisions on the NW 14-25-04-W2, as per the information received from the Ministry of Government Relations, Community Planning, File number R05820-19R on November 21, 2019 and in conjunction with Bylaw No. 06-2018, being a Bylaw to Amend Bylaw 4-2015 by rezoning a PT of the NW 14-25-04-W2 from agricultural to low density country residential, with the requirement that a Servicing Agreement is required and that an interest be registered allowing potential buyers to be aware of the existing Yorkton Trap Club operations located on PT SW 14-25-04-W2, and a one in 500 year elevation study be completed, in accordance with the recommendations of the Yorkton Regional Planning District Commission."

**CARRIED**

**INVENTORY:**

**280-19**

**Zarowny:** "That the Council authorizes the 2019 culvert inventory to be adjusted by removing the following culverts: five (5) 400mm x 6m culverts at a cost of \$929.40 and two (2) 900mm x 6m culverts at a cost of \$1,270.08 and couplers at a value of \$340.35."

**CARRIED**

**TAX**

**ABATEMENT:**

**281-19**

**Kruger:** "That the Council approves of abating the remainder of taxes on roll 2103 000 as November 12, 2019 which is now owned by the R.M. as follows:  
Municipal taxes: \$1,257.71,  
GSSD taxes: \$18.90, and  
Tax Enforcement: \$387.76."

**CARRIED**

**TTP TENDER:**

**282-19**

**Hackman:** "That the Council accepts the one (1) tender received by J. G. on November 18, 2019, for lots 13 and 14, Block 2, Plan AJ1223 located in Willowbrook, and furthermore that Administration is authorized to commence with the transfer of titles, and furthermore, that the Council approves of the Development Application received by J. G. to construct a residential garage on the above mentioned lots being such that the residential garage to be considered the primary use and due to the removal of the previously existing property that the future development be allowed to be situated across lot lines in order for the development to cover the building removal site and allow for the safe future connection to the power/energy lines."

**CARRIED**

**BYLAW**

**ENFORCEMENT**

**CONTRACT**

**RENEWAL:**

**283-19**

**Effa:** "That the Council approves of renewing the Bylaw Enforcement contract with the Commissionaires of South Saskatchewan for the 2020 year at the rates specified and presented authorizing the Chief Administrative Officer and the Reeve to sign the contract."

**CARRIED**

**APPLICATION  
FOR  
APPROVAL OF  
WORKS:**

**284-19**      **Cole:**      “That the Council approves the Application for Approval of Works as received from P. C. for the removal of willows on a portion of the west half of 21-26-04-W2 with the conditions that no more than six (6) inches of ground material is to be removed otherwise the applicant must receive approval from the Water Security Agency and provide the RM Office with confirmation of such prior to the commencement of work.”

**CARRIED**

**SITE CLEAN  
UP:**

**285-19**      **Zarowny:**      “That the Council will continue to review the request for R.M. assistance in cleaning up a portion of the NW 21-26-04-W2 as received from P. C.”

**CARRIED**

**ACCOUNTS  
RECEIVABLE:**

**286-19**      **Kruger:**      “That the Council authorize Administration to ad all outstanding fire call costs as tax arrears if the amounts remain unpaid as of December 30, 2019 in accordance *The Municipalities Act, S. 369.*”

**CARRIED**

**RECESS  
MEETING:**

**287-19**      **Trost:**      “That the December 7, 2019 Regular Meeting of Council be recessed for lunch at 12:37 p.m..”

**CARRIED**

**RECONVENE:**

**288-19**      **Trost:**      “That the December 7, 2019 Regular Meeting of Council be reconvened at 12:54 p.m.”

**CARRIED**

**WATER  
REPORT:**

**289-19**      **Cole:**      “That the Council accepts the Willowbrook Water Sample Environmental Services Analysis Report – Final dated November 2019, and the Willowbrook Water Monthly Report for the month of November, 2019 and that they be filed.”

**CARRIED**

<b>CORRESP: 290-19</b>	<b>Zarowny:</b>	“That the Council acknowledges the correspondence as received: SARM – Weekly Report (emailed) East Central Transportation Committee Plan 2019, A.P.A.S..”	<b>CARRIED</b>
<b>REMUNERATION: 291-19</b>	<b>Effa:</b>	“That the Council remuneration rates for the 2020 year remain the same as 2019 with the exception that the Administrative Meeting be increased from a flat rate of \$133.00 per meeting to \$150.00 per meeting.”	<b>CARRIED</b>
<b>HOLIDAYS: 292-19</b>	<b>Protz:</b>	“That the Council requires that they be informed of all Administrative holidays.”	<b>CARRIED</b>
<b>BONUSES: 293-19</b>	<b>Trost:</b>	“That the Council approves of employees bonuses for the 2019 to be paid as such: MSR - net pay - \$250.00, All other employees – net pay - \$500.00.”	<b>CARRIED</b>
<b>WAGES: 294-19</b>	<b>Trost:</b>	“That the Council approves the 2020 employee wage increase as follows: All Administrative Staff; C.M., B.M. and M.S.R. be given a three (3) percent increase in wage; Outside Staff: L.T. and R.B. be given a one dollar (\$1) an hour increase.”	<b>CARRIED</b>
<b>ADJOURN: 295-19</b>	<b>Trost:</b>	“That this Meeting of Council be adjourned at 2:39 p.m.”	<b>CARRIED</b>