

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE RURAL MUNICIPALITY OF ORKNEY NO. 244,
HELD AT 137 GEORGE AVENUE, COLLACOTT SUBDIVISION, R.M. OF ORKNEY No. 244, DUE TO THE
CORONAVIRUS, THURSDAY, DECEMBER 17, 2020**

COUNCIL

ATTENDANCE: Reeve: Randy Trost
Councillors: Division 1 Matt Charney
Division 2 Trevor Protz (Deputy Reeve)
Division 3 Ronald Mehling
Division 4 Shirley Cole
Division 5 Vern Effa
Division 6 Robert Kriger

STAFF PRESENT: Acting Admin. Bridgette MacDonald

GUESTS None

CALL TO ORDER: A quorum being present, Randy Trost, Reeve, called the meeting to order at 9:03 a.m.

CONTRACT POSITION:
301-20

Effa: "That the Council directs Administration, as soon as possible, to contract the position to go through the previous Chief Administrative Officer's (C.A.O.) office and computer to collect both missing information and information in conjunction with the direction provided by Baker Tilly SK LLP with the following stipulation's:
-the person will be solely responsible for the safe keeping of the former C.A.O.'s office key,
-will examine the paper documents during regular RM Office hours, that are located in the former C.A.O.'s office with a minimum of two Council members being present at the time to observe only,
-will go through all computer files and emails from the former C.A.O.'s computer by themselves with an original copy to be held in safe keeping with the R.M,
-will create any necessary files and documentation and complete a report to present to Council; and furthermore that Administration is authorized to offer a maximum rate of \$50.00 per hour and \$0.58 per kilometer should mileage be required; and furthermore, that Administration contact [REDACTED] Administrator, in regards to the contract position, and should the position be declined by [REDACTED] then Council authorizes Administration to contact the following Administrators as alternatives:
[REDACTED] and [REDACTED]"

CARRIED

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IN CAMERA:

303-20

Trost: "That the Council approves of closing the Regular Meeting of Council to move to "in camera" in accordance with *The Municipalities Act*, Section 120 concerning employees and long-range and strategic planning at 11:12 a.m."

CARRIED

304-20

Trost: "That the Council approves closing the "in camera" session and reconvene the Regular Meeting of Council at 12:32 p.m."

CARRIED

RECESS:

305-20

Trost: "That the Council approves of recessing this Regular Meeting of Council at 12:35 p.m. for lunch."

CARRIED

RECONVENE:

306-20

Trost: "That the Council approves of reconvening this Regular Meeting of Council at 12:55 p.m."

CARRIED

IN CAMERA:

307-20

Trost: "That the Council approves of closing the Regular Meeting of Council to move to "in camera" in accordance with *The Municipalities Act*, Section 120 concerning employees and long-range and strategic planning at 12:55 p.m."

CARRIED

308-20

Trost: "That the Council approves closing the "in camera" session and reconvene the Regular Meeting of Council at 3:00 p.m."

CARRIED

**OUTSIDE
STAFF WORK:**

311-20

Protz: "That the Council approves of informing the regularly scheduled outside employees that on Monday, December 21, 2020 they are to move the truck, sander, signs posts, water pump and all other shop supplies out of the R.M. owned public reserve building located at 137 George Avenue, Collacot subdivision in the R.M. of Orkney No. 244 and furthermore that no shop trucks or shop supplies are to be stored at the location anymore."

CARRIED

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**LOCKS
CHANGED:
312-20**

Protz: “That the Council approves of Administration to arrange to have the locks changed, as soon as can be arranged, for both the R.M. Shop located in Orcadia, and at the public reserve building located at 137 George Avenue, Collacot subdivision, R.M. of Orkney No. 244 and furthermore; that the Council authorizes copies of the office keys to be provided to the RM Office staff only at this time and that copies of the R.M. Shop keys be provided to all outside working employees and the Division 5 Councilor, the Division 3 Councillor and the Reeve and furthermore; the RM Office keep a master key for all locks and develop a sign out system for the keys for 137 George Avenue.”

CARRIED

**ADJOURN:
313-20**

Trost: “That this Meeting of Council be adjourned at 3:36 p.m.”

CARRIED