

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Orkney No. 244 Held
Thursday the 11st Day of February 2021 at 137 George Avenue, Collacot Subdivision, Yorkton,
Saskatchewan**

Present:

Reeve Randy Trost
Councillor Division 1 Matt Charney
Councillor Division 2 Trevor Protz (Deputy Reeve)
Councillor Division 3 Ronald Mehling
Councillor Division 4 Shirley Cole
Councillor Division 5 Vern Effa
Councillor Division 6 Robert Kriger
Acting Administrator Bridgette MacDonald

73/21

Minutes:

Charney: That the minutes of the Regular Meetings of Council held on January 21, 2021 and Wednesday, February 3, 2021 be approved as presented.

Carried.

Y.P.U.B. Ice Removal Request:

74/21

Trost: That the Council agrees to periodically removal the built-up ice at the Yorkville Public Utility Board pump station with municipal equipment at no cost to the Board.

Carried.

Council Reports:

75/21

Protz: That the Council acknowledges the Council reports as given verbally by each member.

Carried.

RM Office

76/21

Charney: That in regards to the building located at 26 Fifth Avenue North, Yorkton, SK. the Council agrees to the following:

- to pay a total monthly rent to the R.M. of Wallace No. 243 of \$800.00 (taxes included) for the additional use of the building,
- that there is an open contract such that the R.M. of Orkney shall not receive any penalty should the Council decide to leave the current building nor is there any obligation or commitment to stay in the current building,
- that Administration shall forward payment for the months of January and February 2021 as soon as practicable,
- that payment of rent shall be issued in the first week of every month,
- the lease for the copier that remains at the building is to be transferred into the R.M. of Orkney's name for the remainder of the lease providing that the R.M. of Wallace pays for half of the cost to transfer the lease,
- that the insurance on the building will be equally shared by the R.M.'s except that the costs for the equipment/furniture in the building will be covered by the R.M. of Orkney,
- that this now settles all costs for shared equipment/furniture between the R.M.'s.

Carried.

Bylaw Enforcement:

77/21

Charney: That Administration contact the Commissionaires of Saskatchewan in regards to establishing a contract for bylaw enforcement for the municipality providing the concerns of the R.M., as verbally discussed, can be addressed.

Carried.

Cancel Administrative Meeting Request

78/21

Mehling: That further to resolution 11/21 requesting a meeting with the R.M. of Garry No. 245 to discuss the Springside fire protection proposal, Council agrees to cancel the request for a meeting and will look at in the future when more information can be provided.

Carried.

Snow Removal

79/21

Charney: That Administration write a letter to A.P. and L.Y. advising that Council intends to look at the drainage in the Collacot subdivision and the properties directly west of the subdivision in the spring and furthermore that Administration is to write a letter to the privately contracted snow removal individual asking them to stop piling snow on the property owned by A.P..

Carried.

Financial Reports:

80/21

Cole: That the Statement of Financial Activities and the bank reconciliation for the month of January 2021 be accepted as presented and attached hereto.

Carried.

- Willowbrook Water Report:**
81/21 **Kruger:** That the Council acknowledges the receipt of the Environmental Service Analysis Report for the month of January 2021, and that it be filed.
Carried.
- Board of Revision**
82/21 **Kruger:** That due to the recent notifications of previously appointed Board of Revision members that are now unable to perform any duties; that Administration contact Gord Krismer & Associates Ltd. of Regina, SK. to be appointed as the Board of Revision and should they be unable to perform the duties immediately then Administration contact the R.M. of Calder No. 241 to perform the duties of the Board of Revision.
Carried.
- Planning and Development:**
83/21 **Protz:** That the Council acknowledge receipt of the Planning and Development Report for the month of January 2021.
Carried.
- List of Accounts:**
84/21 **Mehling:** That further to resolution 29/21, Administration is authorized to issue payment for invoice number 40121 in the amount of \$475.20 once a written response is received from K.F.S., in order to provide proper details for the grant project and a reminder be sent to K.F.S. to please ensure that both more detailed and accurate information is being provided on the submission of invoices to the R.M. Office.
Carried.
- 85/21 **Kruger:** That further to resolution 30/21, Administration forward to F.F.C.S. a registered letter requesting clarification on the approval of work for the previously submitted invoice number 2195, in the amount of \$630.00 in order for Council to be able to review for payment.
Carried.
- 86/21 **Effa:** That the Council approves the list of accounts as presented:
EFT numbers 320 – 337 totalling \$40,894.54,
Cheque numbers 10492 – 10500 totalling \$98,31,743.91 as amended and attached hereto,
and
Regular Payroll net pay totalling \$19206.08, and that the report be filed.
Carried.
- Bylaws:**
87/21 **Cole:** That Bylaw No. 1-2021 being a Bylaw to Enter Into an Agreement with the Village of Ebenezer to Provide Fire Suppression Services be given a first reading at this meeting.
Carried.
- 88/21 **Effa:** That Bylaw No. 1-2021 being a Bylaw to Enter Into an Agreement with the Village of Ebenezer to Provide Fire Suppression Services be given a second reading at this meeting.
Carried.
- 89/21 **Kruger:** That Bylaw No. 1-2021 being a Bylaw to Enter Into an Agreement with the Village of Ebenezer to Provide Fire Suppression Services be given three readings at this meeting.
Carried Unanimously.
- 90/21 **Trost:** That Bylaw No. 1-2021 being a Bylaw to Enter Into an Agreement with the Village of Ebenezer to Provide Fire Suppression Services be given a third reading and adopted at this meeting.
Carried.
- Council Meeting:**
91/21 **Charney:** That Council sets the next Regular Meeting of Council to be held on Thursday, March 11, 2021 at 8:00 a.m. at 137 George Avenue, Collacot subdivision, R.M. of Orkney No. 244.
Carried.
- Cancel Taxes:**
92/21 **Protz:** That Administration abate the arrears of taxes and additional interest on Roll 2149.000 in the following amounts: Mun-551.96, School-8.52, Tax Enforcement – 338.89, Interest – 21.98.
Carried.
- Conservation Easement:**
93/21 **Protz:** That Council acknowledges receipt of the Notice of Intent from Ducks Unlimited Canada to register conservation easements on NE 15-25-05-W2 and SE 22-25-5-W2 and that Council is not in favour of the terms of the lease, but will not be pursuing the matter.
Carried.

- 94/21 **G.I.C. Renewal:**
Protz: That the two G.I.C.'s that are currently held at the Bank of Nova Scotia; one G.I.C. is currently being held in savings accelerator and one that renews on March 31, 2021, both be renewed into a nine (9) month term.
Carried.
- 95/21 **Selling Poison:**
Kruger: That once the remaining product of poison is depleted in the R.M. Office the R.M. will no longer be selling gopher or rat poison.
Carried.
- 96/21 **Willowbrook Water Contract:**
Mehling: That the contract for the completion of the water duties for the Willowbrook Water shall include the authority, on behalf of the R.M. to purchase chlorine and parts for repairs as well as the purchase for the repairs and/or replacement of larger purchases with an estimated cost being provided to the R.M. Office for distribution and approval from Council.
Carried.
- 97/21 **Convention Per Diem:**
Effa: That Council be paid the per diem rate of \$332.50 per day and \$0.75 per kilometer for convention attendance at the R.M. Office, provided there is a minimum attendance at the office of three (3) hours and no further expenses shall be eligible.
Carried.
- 98/21 **Springside Snow Mobile Club:**
Mehling: That the Springside Snow Mobile Club shall be granted the use of the R.M. right of ways, as per the map provided and attached hereto; for the period of December 1, 2021 to March 1, 2022.
Carried.
- 99/21 **Public Works Manager:**
Charney: That K.Z. has accepted the offered position of the Full-Time Permanent Public Works Manager in accordance with the Offer of Employment and Council authorizes the Reeve and Administrator to sign the Offer of Employment and that it be filed.
Carried.
- 100/21 **Public Works Charge Accounts:**
Mehling: That the Public Works Manager be placed on all charge accounts and any further charges on accounts from the outside employees shall be approved by the Public Works Manager.
Carried.
- 101/21 **Recertification:**
Cole: That employee J.D. has let his Global Ground Disturbance Level 2 certification expire and therefore he is restricted effective immediately from operating any equipment or machinery that requires the certification and that the Public Works Manager or Administration is to book the required course and J.D. is directed to obtain his recertification within the next two (2) weeks.
Carried.
- 102/21 **Training:**
Effa: That the Council approves of the Munisoft and M.L.D.P. training to be taken by Administration as verbally discussed and that Council authorize the following training to be taken as soon as practicable:
First-Aid and CPR – by all employees that do not currently hold a valid certification,
TDG (Transferring of Dangerous Goods) – by all outside employees that do not hold a current certification,
Ground Disturbance Level 2 – in addition to resolution 101/21, the Public Works Manager,
OH & S Supervisory – Public Works Manager,
SARM Respect Training – Public Works Manager,
Evolution Training – two day Road Maintenance Course – Public Works Manager, all grader operators,
Evolution Training – Snow Plowing Course – Public Works Manager,
And furthermore, that should the Public Works Manager deem any other training necessary he has the authority to book and complete the training and that Administration be authorized to issue payment to book/complete any training (Evolution Training deposit required of \$840.00, issued EFT #338).
Carried.

- Road Restriction Exemption Request:**
103/21 **Cole:** That the Council approve the request received from Parrish and Heimbecker Ltd. to not include the portion of the located adjacent to Highway No. 9 and north NW 13-27-04-W2 in weight restrictions, in consideration that the portion of the road was engineered to withstand the heavy traffic in order to continue with daily business.
Carried.
- RM Office Hours:**
104/21 **Protz:** That effective Tuesday, February 16, 2021 the RM Office will now be open to the public Monday through Thursday from 8:00 a.m. to 4:00 p.m. with the details of the change to the Office Administration employees' hours of work to be provided to the inside staff and filed.
Carried.
- RM Office:**
105/21 **Protz:** That in regards to the RM office:
 - resolution 68/21 - Council has received an unofficial estimate for the proposed renovations to the building located at 137 George Avenue, Collacot subdivision form Ron Gerein, The Home Team,
 - Council no longer wishes to have D.K. look at possible options for the building located at 26 Fifth Avenue North, Yorkton, SK
 - as an alternative to see if either D.K. herself, or a recommendation from her, would be able to provide assistance/advice to the Council in design and cost of possible renovations to the building located at 137 George Avenue, Collacot Avenue.**Carried.**
- RM Office:**
106/21 **Protz:** That Administration contact two different Real Estate companies to provide information on alternative local office space availability.
Carried.
- In-Camera:**
107/21 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 12:41 p.m. to discuss legal matters.
Carried.
- 108/21 **Trost:** That the in-camera session be closed and the Regular Meeting of Council reconvene at 12:51 p.m.
- Correspondence:**
109/21 **Charney:** That the attached listing of correspondence be accepted as distributed electronically.
Carried.
- Adjourn:**
110/21 **Trost:** That this Regular Meeting of Council adjourn at 12:51 p.m.