

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE RURAL MUNICIPALITY OF ORKNEY No. 244,
HELD IN THE COUNCIL CHAMBERS, LOCATED AT THE MUNICIPAL OFFICE, 26 – FIFTH AVENUE NORTH,
YORKTON, SK THURSDAY, FEBRUARY 6, 2020**

COUNCIL

ATTENDANCE: Reeve: Randy Trost
Councillors: Division 1 Joseph Zarowny (Deputy Reeve)
Division 2 Trevor Protz
Division 3 Dale Hackman
Division 4 Shirley Cole
Division 5 Vern Effa
Division 6 Robert Kriger

STAFF PRESENT: C.A.O: Clinton Mauthe
Office Admin: Bridgette MacDonald

GUESTS: None

CALL TO ORDER: A quorum being present, Randy Trost, Reeve, called the meeting to order at 8:02 a.m.

MINUTES

021-20 Effa: "That the Council approves the minutes of the January 16, 2020 Regular Meeting of Council as presented, distributed and read."

CARRIED

DRAINAGE

022-20 Effa: "That the Council requires D.M. to complete Form A to Bylaw No. 06-2019, being A Bylaw to Prohibit the Breaking, Filling, Ploughing, Draining or Otherwise Altering or Damaging of Roads or the Destruction or Removal of Vegetation from Roads, and furthermore, that he is to ensure to include the depth of the ditch project specifically how many feet deeper the ditch is from the original depth, on the application form in order for Council to be able to properly review the drainage project application."

CARRIED

EASEMENT:

023-20 Hackman: "That the Council acknowledges the receipt of the Ducks Unlimited Canada Conservation Easement from Miller Thomson Avocats/Lawyers on December 12, 2019 and furthermore that the Council has no objections to the registration of the conservation easement being placed on NW 11-26-06-W2."

CARRIED

REPORTS:

024-20 Protz: "That the Council acknowledges the Division reports as given verbally by each member."

CARRIED

**REGULAR MEETING OF COUNCIL
THURSDAY, FEBRUARY, 6, 2020; PAGE 2**

**WORK
POLICY:
025-20**

Cole: "That the Council establish the policy that no R.M. machinery is to be operated when the temperate reaches minus 40 degrees Celsius, with the inclusion of the windchill, unless it is due to an emergency."

CARRIED

**FINANCIALS:
026-20**

Zarowny: "That the Council approves the Interim Statement of Financial Activities for the month ending January 2020 and the Bank Reconciliation for the month of January 2020 as presented, distributed, discussed and attached hereto."

CARRIED

**DEVELOP'T:
027-20**

Kruger: "That the Council acknowledge the Development Report as received from the C.A.O. with the issuance of one Building Permit for the month of January 2020."

CARRIED

**ACCOUNTS:
028-20**

Effa: "That the Council approves the list of accounts for payment as follows:
Cheque numbers 10132 – 10153 totalling \$56,882.94
E.F.T. payment numbers 59 - 70 totalling \$8,765.33,
Internet payment numbers 239 – 253 totalling \$42,081.14
and Regular Payroll totalling \$37,788.93
as distributed, discussed, and attached hereto."

CARRIED

**NEW
BUSINESS:
MEETING:
029-20**

Protz: "That the Council approves the next Regular Meeting of Council to be held Thursday, March 19, 2020 at 8:00 a.m., in the Council Chambers, 26 Fifth Avenue North, Yorkton, Sk."

CARRIED

**ASSET
MANAGEM'T:
030-20**

Hackman: "That the Council approves of hiring S.G., Gold Standard Engineering, to complete a culvert inspection for the R.M. of Orkney No. 244, as per the Culverts Inspection Proposal received on January 27, 2020 with an estimated cost of \$2,000 to \$3,000 with the final project to be completed in the fall of 2020 ."

CARRIED

**REGULAR MEETING OF COUNCIL
THURSDAY, FEBRUARY, 6, 2020; PAGE 3**

**POLICY
REVIEW:
031-20**

Protz: "That the Council directs Administration, for the March Regular Meeting of Council, to prepare a revised draft of the R.M. of Orkney No. 244 Harassment Policy, from October 2015, which is to include a form to be completed; and furthermore that Administration inquire about contracting out a third party individual to possibly perform harassment investigations, and furthermore; that all employees and Council complete the "Respect Certified Training" offered through SARM."

CARRIED

**CIVIC
ADDRESSING:
032-20**

Cole: "That the Council approves of naming all township and range roads their appropriate numbers as the official road name and furthermore, in addition to the township and range road numbers as names, that Council approves of the following named roads, with their locations as listed and attached as Appendix A and Appendix B:
Fandrey Road, Mehan Road, Jedburgh Grid, Church Road, North Airport Road, Young Siding Road, Grain Millers Drive, Skilnick Road, Maple Grove Way, Buckle Road, Angle Road, Bode Road, Oak Hill Road, Protz Memorial Road, Jaroslaw Trail, Anderson Road, Phone Hill School Road, Milbrandt Road, Orkney Road, Government Road, Circle Bar Road, York Lake Road, Veteran Boulevard East, Veteran Boulevard West."

CARRIED

**ROAD NAME
AND
NUMBERING:
033-20**

Zarowny: "That the Council authorizes the Administrative staff to send a letter to the adjoining property owners advising of the request received to name the internal subdivision road located on SE 23-25-04-W2 as "Dionne Way" to provide any comments, questions or concerns for the March Regular Meeting of Council."

CARRIED

**REGULAR MEETING OF COUNCIL
THURSDAY, FEBRUARY, 6, 2020; PAGE 4**

**SMHI
REPRESENTA-
TIVE:**

034-20

Kruger: "That the Council approves of appointing Randy Trost, Reeve, as the SMHI (Saskatchewan Municipal Hail Insurance) representative for the 2020 year."

CARRIED

ADVERTISE:

035-20

Effa: "That the Council authorize Administration to place an advertisement(s) for a full-time seasonal maintenance personnel with resume's to be received by March 11, 2020."

CARRIED

**WATER
REPORT:**

036-20

Protz: "That the Council accepts the Willowbrook Water Sample Environmental Services Analysis Report – Final dated January 2020 and the Willowbrook Water Monthly Report for the month of January 2020 and that they be filed."

CARRIED

CORRESP:

037-20

Hackman: "That the Council acknowledges the correspondence as received:
SARM – Weekly Report (emailed)"

CARRIED

OPERATOR:

038-20

Cole: "That the Council approves of appointing J.D. as the Grader Operator for division four (4) and five (5)."

CARRIED

ADJOURN:

039-20

Trost: "That this Meeting of Council be adjourned at 12:47 p.m."

CARRIED

Chief Administrative Officer, Clinton Mauthe

Reeve, Randy Trost