

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE RURAL MUNICIPALITY OF ORKNEY NO. 244,  
HELD IN THE REVISED COUNCIL CHAMBERS, LOCATED AT 137 GEORGE AVENUE, COLLACOT  
SUBDIVISION, RURAL MUNICIPALITY OF ORKNEY NO. 244, SK THURSDAY, MARCH 19, 2020**

**COUNCIL**

**ATTENDANCE:** Reeve: Randy Trost  
 Councillors: Division 1 Joseph Zarowny (Deputy Reeve)  
 Division 2 Trevor Protz  
 Division 3 Dale Hackman  
 Division 4 Shirley Cole  
 Division 5 Vern Effa  
 Division 6 Robert Kriger

**STAFF PRESENT:** C.A.O: Clinton Mauthe  
 Office Admin: Bridgette MacDonald

**GUESTS:** None

**CALL TO ORDER:** A quorum being present, Randy Trost, Reeve, called the meeting to order at 7:59 a.m.

**MINUTES:**  
**040-20 Zarowny:** "That the Council approves the minutes of the February 6, 2020 Regular Meeting of Council as presented, distributed and read."

**CARRIED**

**REPORTS:**  
**041-20 Hackman:** "That the Council acknowledges the Division reports as given verbally by each member."

**CARRIED**

**HARRASSMNT POLICY:**  
**042-20 Cole:** "That the Council acknowledges the receipt of the Draft Harassment Policy as requested in Resolution 31-20 from the February 6, 2020 Regular Council Meeting, and will review and discuss at the next Regular Meeting of Council."

**CARRIED**

**POLICY COMMITTEE:**  
**043-20 Protz:** "That the Council establish a policy committee to assist the R.M. in the development of required policies for the R.M. with appointments to be as follows:  
 Two year terms being such that the Reeve, and Division 2, 4 and 6 be hereby appointed for the 2020 and 2021 term, and the Reeve and Division 1, 3 and 5 for the 2022 and 2023 term, with the rotation to continue every two years; and furthermore, that one (1) office individual be appointed by the committee and when the committee deems one (1) outside staff member attend and participate in the committee."

**CARRIED**

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**ROAD NAME:**

**044-20**

**Zarowny:** "That the Council will review the request to name the internal subdivision road located on SE 23-25-04-W2 to "Dionne Way" at a later date."

**CARRIED**

**DRAINAGE:**

**045-20**

**Effa:** "That, further to resolution 022-20, from the February 6, 2020 Regular Meeting of Council, the Council acknowledges receipt of the Application for Approval of Works regarding drainage on the south half of 28-26-05-W2 and the NE 21-26-05-W2 from D. M. and upon review approve the application with the following conditions:

- All work must be completed in accordance with the parameters set by the Water Security Agency,
- The ditch must be of a three (3) to one (1) slope on both sides of the ditch work,
- The ditch must have a six (6) foot base,
- Once the ditch work is completed the applicant must provide to the R.M. Council a survey, completed at the applicant's sole cost and completed by a certified and qualified company, clearly showing the three (3) to one (1) slope,
- That an agreement be registered on title showing that the owner of the property is responsible in all ways for the ditch work,
- And that all work be completed by July 2, 2020."

**CARRIED**

**EMPLOYEE:**

**046-20**

**Trost:** "That the Council authorize Administration to contact M. W., D. F., L. W., and D. M. to interview at the next regular meeting of Council to interview for the position of the temporary seasonal outside employee with terms to be further decided."

**CARRIED**

**FINANCIALS:**

**047-20**

**Cole:** "That the Council approves the Interim Statement of Financial Activities for the month ending February 2020 and the Bank Reconciliation for the month of February 2020 as presented, distributed, discussed and attached hereto."

**CARRIED**

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**ACCOUNTS:  
048-20**

**Kruger:** "That the Council approves the list of accounts for payment as follows:  
Cheque numbers 10154 – 10189 totalling \$77,438.08  
E.F.T. payment numbers 71 - 93 totalling \$19,830.80,  
Internet payment numbers 254 – 272 totalling \$38,731.75  
and Regular Payroll totalling \$29,876.87  
as distributed, discussed, and attached hereto."

**CARRIED**

**NEW  
BUSINESS:  
MEETING:  
049-20**

**Trost:** "That the Council approves the next Regular Meeting of Council to be held Wednesday, April 8, 2020 at 8:00 a.m., in the Revised Council Chambers, located at 137 George Avenue, Collacot subdivision, the Rural Municipality of Orkney No. 244, Sk."

**CARRIED**

**TAX TITLE:  
050-20**

**Zarowny:** "That the Council ratifies of abating the February 2020 interest and transferring the arrears to tax title property for rolls: 2113.000, 2114.000 and 2125.000 on February 18, 2020 as indicated and attached hereto."

**CARRIED**

**UTILITY  
ARREARS  
ADDED TO  
TAX ROLL:  
051-20**

**Hackman:** "That the Council approves of adding on the outstanding utility amount of \$1,101.30 as per the information received from the Yorkville Public Utility Board on February 5, 2020 to PT NW 13-27-04-W2, Block A, Plan 102195222, Roll 2213 000."

**CARRIED**

**TAX TITLE:  
051-20**

**Protz:** "That the Council authorize Taxervice, on behalf of the Rural Municipality of Orkney No 244, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land: BLK/PAR A-PLAN 101677372 EXT 62, 128915590."

**CARRIED**

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**DISCRETION-  
ARY USE:**

**052-20**

**Zarowny:** "That the Council approves the discretionary use application for both the operation to construct and sell R.T.M. homes and cottages and the placement of one sea-can on PT SW 24-25-04-W2, Lot 3, Block B, Plan 102214279 in accordance with the application received and following a review to the Zoning Bylaw, Bylaw 4-2015, with the condition that a fence be constructed with screening for the area to which the construction materials are to be stored within, prior to any discretionary use operations commencing on the property."

**CARRIED**

**ROAD NAME:**

**053-20**

**Zarowny:** "That the Council approves of amending subdivision registered plan number 61Y01053 prepared by Roy Brown on January 1, 1960, by changing the name of the internal subdivision road from Veteran Boulevarde to Border Lane as indicated and attached hereto."

**CARRIED**

**APPROVAL OF  
WORKS:**

**054-20**

**Zarowny:** "That the Council approves the Application for Approval of Works as received from the York Lake Golf and Country Club Inc. to remove an existing culvert and replace with a gated culvert as long as the works are completed strictly within the parameters provided by the Water Security Agency."

**CARRIED**

**GAS TAX  
GRANT:**

**055-20**

**Hackman:** "That the Council approves of the application submitted to the Gas Tax Program applying for work to be completed on Grain Millers Drive and the application to be submitted for work proposed to be completed to Protz Memorial Road as presented, discussed and to be filed."

**CARRIED**

**COVID-19:**

**056-20**

**Trost:** "That the Council ratifies the closing to the public, Council and outside staff of the R.M. Office effective Tuesday, March 17, 2020 until further notice due to "COVID-19"."

**CARRIED**

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**COVID-19  
WAGES:  
057-20**

**Protz:** "That the Council approves of the inside staff maintaining their regular salaried wages and the outside staff being paid for 40 hours per week at their regular wage(s) if there is any time loss due to COVID-19 including shift changes to maintain social distancing and isolation situations including caring for family members."

**CARRIED**

**RATE PAYERS  
SUPPER:  
058-20**

**Effa:** "That the Council approves of cancelling the 2020 Annual Rate Payers Supper and authorizes administration to commence with the refunding of monies paid for supper tickets."

**CARRIED**

**ADDITIONAL  
PROGRAMS:  
059-20**

**Protz:** "That the Council authorizes Administration to gather information for Council review in regards to the R.M. considering participating in both the IHunter program and the Agricultural Health and Safety Network program."

**CARRIED**

**WATER  
REPORT:  
059-20**

**Effa:** "That the Council accepts the Willowbrook Water Sample Environmental Services Analysis Report – Final dated February 2020, and the Willowbrook Water Monthly Report for the month of February 2020 and that they be filed."

**CARRIED**

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**CORRESP:  
060-20**

**Cole:** “That the Council acknowledges the correspondence as received:  
a. SARM - Weekly Reports, Convention Resolutions, Convention Learning Sessions and Registrations, Annual Report, March 4, 2020 News Release, Convention – Emailed  
b. RCMP – Combined Traffic Services Saskatchewan – Emailed  
c. Contractors Safety Breakfast – Emailed  
d. February Commissionaires Monthly Report – In Communication Folder  
e. 2019 Weed Inspector Annual Report - emailed  
f. Letter Received from D. W. Regarding the Naming of Border Lane.”

**CARRIED**

**ADJOURN:  
061-20**

**Trost:** “That this Meeting of Council be adjourned at 1:01 p.m.”

**CARRIED**