

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE RURAL MUNICIPALITY OF ORKNEY NO. 244,
HELD AT 137 GEORGE AVENUE, COLLACOTT SUBDIVISION, R.M. OF ORKNEY No. 244, DUE TO THE
CORONAVIRUS, THURSDAY, NOVEMBER 19, 2020**

COUNCIL

ATTENDANCE: Reeve: Randy Trost
Councillors: Division 1 Matt Charney
Division 2 Trevor Protz (Deputy Reeve)
Division 3 Ronald Mehling
Division 4 Shirley Cole
Division 5 Vern Effa
Division 6 Robert Kriger

STAFF PRESENT: C.A.O: Clinton Mauthe
Office Admin: Bridgette MacDonald

GUESTS None

CALL TO ORDER: A quorum being present, Randy Trost, Reeve, called the meeting to order at 8:01 a.m.

MINUTES:

228-20 Kriger: "That the Council approves the minutes from the October 8, 2020 Regular Meeting of Council as presented, distributed and read."

CARRIED

BYLAW 6-2019

FORM A:

229-20 Cole: "That the Council approves the Application for Approval of Works received from N.G. to complete brush removal on both sides of the municipal road and within the municipal road allowance for one half (½) mile along SW 22-26-04-W2, with all costs to be covered by the applicant due to the fact that the work was completed with out first obtaining permission from the R.M."

CARRIED

REPORTS:

230-20 Protz: "That the Council acknowledges the Division reports as given verbally by each member of Council."

CARRIED

FINANCIALS:

231-20 Mehling: "That the Council approves the Interim Statement of Financial Activities for the month ending October 2020 and the Bank Reconciliation for the month of October 2020 as presented, distributed, discussed and attached hereto."

CARRIED

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**DEVELOP'T:
232-20**

Effa: "That the Council acknowledge the Development Report as received from the C.A.O. with the issuance of one Building Permit for the month of October 2020."

CARRIED

**ACCOUNTS:
233-20**

Mehling: "That the Council approves the list of accounts for payment as follows:
Cheque numbers 10407 – 10445 totalling \$105,336.21,
E.F.T. payment numbers 237 – 264 totalling \$96,247.35
Internet payment numbers 390 – 406 totalling \$70,921.13
and Regular Payroll totalling \$36,925.44,
as distributed, discussed, and attached hereto."

CARRIED

234-20

Effa: "That the Council authorizes payment to be made to M.P. in the amount of \$850.00, including taxes, for invoice number 002 as of November 20, 2020 (payment issued cheque number 10446)."

CARRIED

**CREDIT CARD
235-20**

Charney: "That the Council directs the Chief Administrative Officer to cancel the R.M. of Orkney No. 244 American Express credit card, effective immediately, and to obtain either a VISA or Mastercard with a maximum limit of \$10,000.00 for the R.M. of Orkney No. 244."

CARRIED

**NEW
BUSINESS:
MEETING:
236-20**

Kruger: "That the Council approves the next Regular Meeting of Council to be held Thursday, December 10, 2020 at 8:00 a.m., 137 George Avenue, Collacott subdivision, R.M. of Orkney No. 244, due to the coronavirus restrictions."

CARRIED

**REMOVE
ORDER:
237-20**

Cole: "That the Council approves of and directs the removal of the order, pursuant to section 364 of *The Municipalities Act*, filed against Lot B, Block 4, Plan BW3992, Ext 4, in regards to development, dated for July 14 ,2015."

CARRIED

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**ELECTION:
238-20**

Protz: “That the Council authorizes payment to be issued to the administrative staff that worked as election workers, with the submission of invoices, at the same rate of the other hired election officials being; \$200.00 and to be paid for a total of three (3) days for working training, advance and election days.”

CARRIED

**SUBDIVISION:
239-20**

Cole: “That the Council will further review the subdivision application received from Ministry of Government Relations, Community Planning on August 10, 2020, File number: R0509-20R, on the NW 06-27-04-W2, in order to receive further information on road access, property lines and the vicinity of buildings.”

CARRIED

**PURCHASE
GRADER:
240-20**

Effa: That the Council is in favour of accepting the quote for the trade-in of the Volvo Grader with the consideration of the purchase of a 2020 CAT Grader from Finning, but is requiring a revised quote for Council that is to include the proposed pricing of a G.P.S. (Global Positioning System) to be included on the purchase of a new 2020 CAT Grader as well as the fees for the same system to be added to the other two (2) R.M. of Orkney No. 244 graders.”

CARRIED

**MUNICIPAL
REVENUE
SHARING
GRANT:
241-20**

Protz: “That the Council of the Rural Municipality of Orkney No. 244 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
In good standing with respect to the reporting and remittance of Educational Property Taxes;
Adoption of a Council Procedures Bylaw;
Adoption of an Employee Code of Conduct; and
All members of Council have filed and annually updated their Public Disclosure Statements, as required, and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.”

CARRIED

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TTP TENDER:

242-20

Trost: "That the Council directs Ronald Mehling, Division 3 Councilor to open the one (1) tender received for the tendering of all tax title properties within the unorganized hamlet area of Willowbrook."

CARRIED

243-20

Mehling: "That the Council accepts the one (1) tender received, from the tendering of all the tax title properties in the unorganized hamlet area of Willowbrook, from M. & J. N. in the amount of \$1,250.00 for the purchase of Block A, Plan 101677372, and furthermore, that the Council authorizes administration to process the land transfer at the cost of the R.M. of Orkney No. 244."

CARRIED

**WINTER
HOURS:**

244-20

Protz: "That the Council approves of the four (4) full-time year-round staff (three grader operators and one maintenance personnel) to be placed on winter hours, with consideration given to COVID-19 restrictions, to be effective as of Monday, November 23, 2020 with operations to function as follows:
The four (4) fulltime year-round employees are to:
alternately work shifts consisting of two (2) employees each week,
to work Monday through Thursday for seven (7) hours each day,
all employees will be paid for 130 hours for the month, and in the event of a snow storm all employees shall be available for call out,
each Division Councilor shall determine the requirement to call for snow removal and sanding /salting,
should employee(s) be called out for snow removal and the call out hours result in more than 130 hours for the month then the employee(s) shall be paid at actual hours worked, at straight pay,
if employees are called out for snow removal on their days off the employee(s) may choose to not work those number of equivalent hours during their next regularly scheduled day(s) of work; and furthermore, that the one full-time seasonal maintenance personnel is to remain on regularly scheduled hours until the end of the work day November 30, 2020 after which time the employee will be placed on seasonal lay-off."

CARRIED

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**MEETING:
245-20**

Protz: “That the Council approves of having an additional Regular Meeting of Council to be held Thursday, December 3, 2020 at 8:00 a.m., 137 George Avenue, Collacott subdivision, R.M. of Orkney No. 244, due to the coronavirus restrictions, to discuss the Union, Employees and any other matters brought forward.”

CARRIED

**WATER
REPORT:
246-20**

Effa: “That the Council accepts the Willowbrook Water Sample Environmental Services Analysis Reports – Final dated October 2020, and the Willowbrook Water Monthly Reports for the month of October, 2020 and that they be filed.”

CARRIED

**CORRESP:
247-20**

Mehling: “That the Council acknowledges the correspondence as received:
a. SARM Weekly Reports – Emailed

CARRIED

**DEPUTY
REEVE:
248-20**

Cole: “That the Council hereby approves of appointing Trevor Protz, Division 2 Councilor, as the Deputy Reeve for the R.M. of Orkney No. 244 for the duration of the 2020 year and for the 2021 year; hereby authorizing the Chief Administrative Officer to commence with the changing of signing authority to be effective immediately.”

CARRIED

**ADJOURN:
249-20**

Trost: “That this Meeting of Council be adjourned at 1:37 p.m.”

CARRIED